

Contract Termination Letter Example From <http://www.gregoryhillman.org>

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1/1/2012

Address of party 1

To whom it may concern:

Thank you for your business. Please consider this our notice to terminate the contract contract between (party 1) and (party 2) on good terms ending Month Day, Year. The original agreement allows this type of termination in section (provide section numbers here). The reason for the termination is (reasons for termination). If you have any questions about this contract termination please contact us by email at (email address).

Sincerely,

Party 2 Name

Address of party 2

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